Department of Defense, Project Update

On-Line Representations and Certifications Application (ORCA)

Presented to the SPS All Users Conference

17-18 November 2004

Agenda

- What is ORCA?
- What does this mean for DoD / SPS?
- How did we get here?
- How does it work?
- A look at ORCA
- So what does it all mean?
- Questions / Discussion

What is ORCA?

- ORCA is part of the Integrated Acquisition Environment (IAE)
  - eGovernment Act of 2002 signed by President Bush
- The Mandate
  - Offerors will be required to:
    - Provide reps and certs electronically via http://orca.bpn.gov in conjunction with required registration in CCR
    - Update reps and certs as necessary, but at least annually
    - Provide contract specific reps and cert and updates
  - Contracting Officials will be required to:
    - Replace most of the current solicitation provisions with a single clause that directs vendors to complete ORCA
    - Provide provisions, not covered in ORCA, in Section K of the solicitation
- Once implemented, ORCA will be the authoritative source for FAR level representations and certifications

What Does This Mean For DoD / SPS?

- DoD contracting offices must incorporate ORCA as mandated circa January 1, 2004 (30 days after final rule is published)
- DoD ORCA Transition Team assembled in July 2004
  - All major components represented
  - Impacted information systems identified, including SPS/PD2
  - Modification requirements documented and programming completed
- Aggressive outreach notification program underway
  - Contracting officers
  - Vendors
  - System owners (related systems like CCR and FPDS-NG)
- Training materials distributed and available online
- SPS programming complete

How Did We Get Here?

- Project initiated Aug 2002
- Functional Requirements finalized Oct 2002
- Version 1 released Nov 2002
  - Pilot with the Coast Guard
- Version 1.1 released May 2004
- Version 1.2 released Jun 2004
  - Included SF330 Part II
- DoD Implementation Team established Jul 2004
- Version 1.3 released Oct 2004
  - Better look and feel based upon user feedback
  - More “interview” questions added to increase breadth of coverage

How Does The ORCA Process Work?

- Vendor registers in CCR
  - Including MPIN
- Vendor registers in ORCA
  - Pre-populated with CCR information
  - Complete questionnaire
  - Review information, as inserted, in context of the full provisions
  - Immediate submission
- Procurement office develops solicitation
  - Include statement to vendor that reps and certs will be collected via ORCA (wording provided in the FAR Case)
  - Remove reps and certs found in ORCA from the solicitation
  - Add any contract specific reps and certs not found in ORCA

How Does The ORCA Process Work?

- Vendor responds to solicitation
  - Provides response to any reps and certs included in the solicitation
  - Provides updated contract specific information to reps and cert found in ORCA
- Procurement office views the vendor's ORCA record on-line
  - Verify the record was posted within 12 months of the offer date
  - Ability to download package, including POC information and registration/expiration date

A Look At ORCA....

ORCA

Login Page

Home | Search | FAQs | Help | Security Notice

Welcome to the Online Representations and Certifications Application (ORCA)

ORCA is an e-Government initiative that was designed by the Integrated Acquisition Environment (IAE) to replace the paper based Representations and Certifications (Reps and Certs) process.

Firms interested in architect-engineer contracts with the Federal government can also enter general qualifications required by Standard Form 330, Part II. Submission of the SF 330 Part II through ORCA is voluntary. For FAQ's regarding SF 330 Part II in ORCA please click here.

Please login to add or update your ORCA record

DUNS Number

+4 (if applicable)

MPIN

Login to ORCA | Reset Fields

Other Links

- Small Business Administration (SBA)
- Central Contractor Registration.gov (CCR)
- Business Partner Network (BPN)

egov

NOTE: Your MPIN takes 24 to 48 hours, after your registration in CCR, to be activated in ORCA.

The ORCA website is designed to be used with Internet Explorer 6.0 or Netscape 7.x
NOTE: Session will terminate after 20 minutes of inactivity.
Click Here for feedback or comments form.

CCR Review

According to CCR, the following is the current information for your company:	
Legal Business Name:	**CARMELLA LANDSCAPING, INC**
Physical Address:	11490 ROTHBURY SQUARE
City:	FAIRFAX
State:	VA
Postal Code:	220306006
Country:	USA
CCR Status:	Active Until: 10/19/2005
SIC Codes:	SIC DESCRIPTION 0781 Landscape Counseling and Planning (horticulture consulting)
NAICS Codes:	NAICS DESCRIPTION 561730 Landscaping Services
Type of Organization:	Individual
TIN on file:	Yes
Offeror is owned or controlled by a common parent:	No
Name of common parent:	Not Registered in CCR
Veteran-owned business concern:	No
Service-disabled veteran-owned business concern:	No
Women-owned business concern:	Yes
Number of Employees:	4
Average Annual Gross Revenues:	$1
Minority-owned Ethnicity:	
Historically black college or university:	No
Minority institution:	No

If this information is incorrect, please go back to www.ccr.gov to update your profile.
If this information is correct, you can choose to:

Update your partially saved record

Point of Contact

ORCA

Home | Search | FAQs | Help | Security Notice

Please enter or update your primary ORCA contact information, if it is different from the one below:

First Name:	Bob
Middle Initials:	
Last Name:	Smith
Title:	President
Telephone Number:	7036430202
Telephone Ext:	
Fax Number:	
International Number:	
E-Mail Address:	smith@YAHOO.COM
Physical Address:	123 Main Street
City:	FAIRFAX
State:	Virginia
ZIP:	22033 ZIP+4:
Postal Code:	
Country:	UNITED STATES

If this information is correct, click here to Continue

Questionnaire

9. Is TEST COMPANY 01 an SBA-certified Historically Underutilized Business Zone (HUBZone) Small Business Concern?(FAR 52.219-1)

(•) Yes ( ) No

10. Please list the name of any HUBZone businesses participating in a Joint Venture with TEST COMPANY 01. (FAR 52.219-1)

[ ] None

Company Name:
[ ] [Add]

11. Is TEST COMPANY 01 located in a labor surplus area?(FAR 52.219-2)

( ) Yes (•) No

If yes, Please select the location(s) of the labor surplus area(s) below:

[Click Here] to add City/County and State.

State	Eligible Labor Surplus:	Civil Jurisdictions Included:

12. Is TEST COMPANY 01 a small disadvantage business concern as defined in 13 CFR 124.1002?

(•) Yes ( ) No

Questionnaire

Experience not found above may be added.

Less than $100,000 Add

Provide A-E professional services revenues for the office associated with this DUNS number for the last 3 years.

Federal: Less than $100,000

Non-Fed: Less than $100,000

Total: Less than $100,000

Are you considered a small business sized concern for NAICS code 541330?

Yes No

Continue Save for Later Use

'Save for Later Use' means you will exit the system and your partially completed record will be saved.

The ORCA website is designed to be used with Internet Explorer 6.0 or Netscape 7.x
NOTE: Session will terminate after 20 minutes of inactivity.
Click Here for feedback or comments form.

Provisions Review

Please review the provisions and click submit certification to activate your ORCA record.

Company Name: TEST COMPANY 01
DUNS: TESTDUNS1

Representations and certifications provided by vendors through ORCA may be supplemented by information submitted to the Government in response to a specific solicitation.

Provision	
52.203-2	Certificate of Independent Price Determination
52.203-11	Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions
52.204-3	Taxpayer Identification
52.204-5	Women-Owned Business (Other Than Small Business)
52.209-5	Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters
52.212-3	Offeror Representations and Certifications - Commercial Items (Alternate 1 & 2)
52.214-14	Place of Performance - Sealed Bidding
52.215-6	Place of Performance
52.219-1	Small Business Program Representations (Alternate 1)
52.219-2	Equal Low Bids
52.219-19	Small Business Concern Representation for the Small Business Competitiveness Demonstration Program
52.219-21	Small Business Size Representation for Targeted Industry Categories Under the Small Business Competitiveness Demonstration Program
52.219-22	Small Disadvantaged Business Status (Alternate 1)
52.222-18	Certification Regarding Knowledge of Child Labor for Listed End Products

Submission Page

with one experience category or it may be broken into components, as best reflects the capabilities and types of work performed by the firm. However, do not double count the revenues received on a particular project.

Code	Description	Revenue Index Number
A01	Acoustics, Noise Abatement	Less than $100,000
A08	Animal Facilities	$500,000 to less than $1 million

(e) Annual Average Professional Services Revenues of Firm for Last 3 Years. Complete this block for the firm or branch office for which this is being prepared for. Enter the appropriate revenue index numbers to reflect the professional services revenues received annually (averaged over the last 3 years) by the firm or branch office. Indicate Federal work (performed directly for the Federal Government, either as the prime contractor or subcontractor), non-Federal work (all other domestic and foreign work, including Federally-assisted projects), and the total. If the firm has been in existence for less than 3 years, see the definition for "Annual Receipts" under FAR 19.101.

Federal : $50 million or greater
Non-Fed : $2 million to less than $5 million
Total : $500,000 to less than $1 million

Return to questionnaire(End of provision) Back to Top

☑ As of Wednesday, September 29, 2004 11:24:46 AM, I certify that the information presented above is current, accurate and complete.

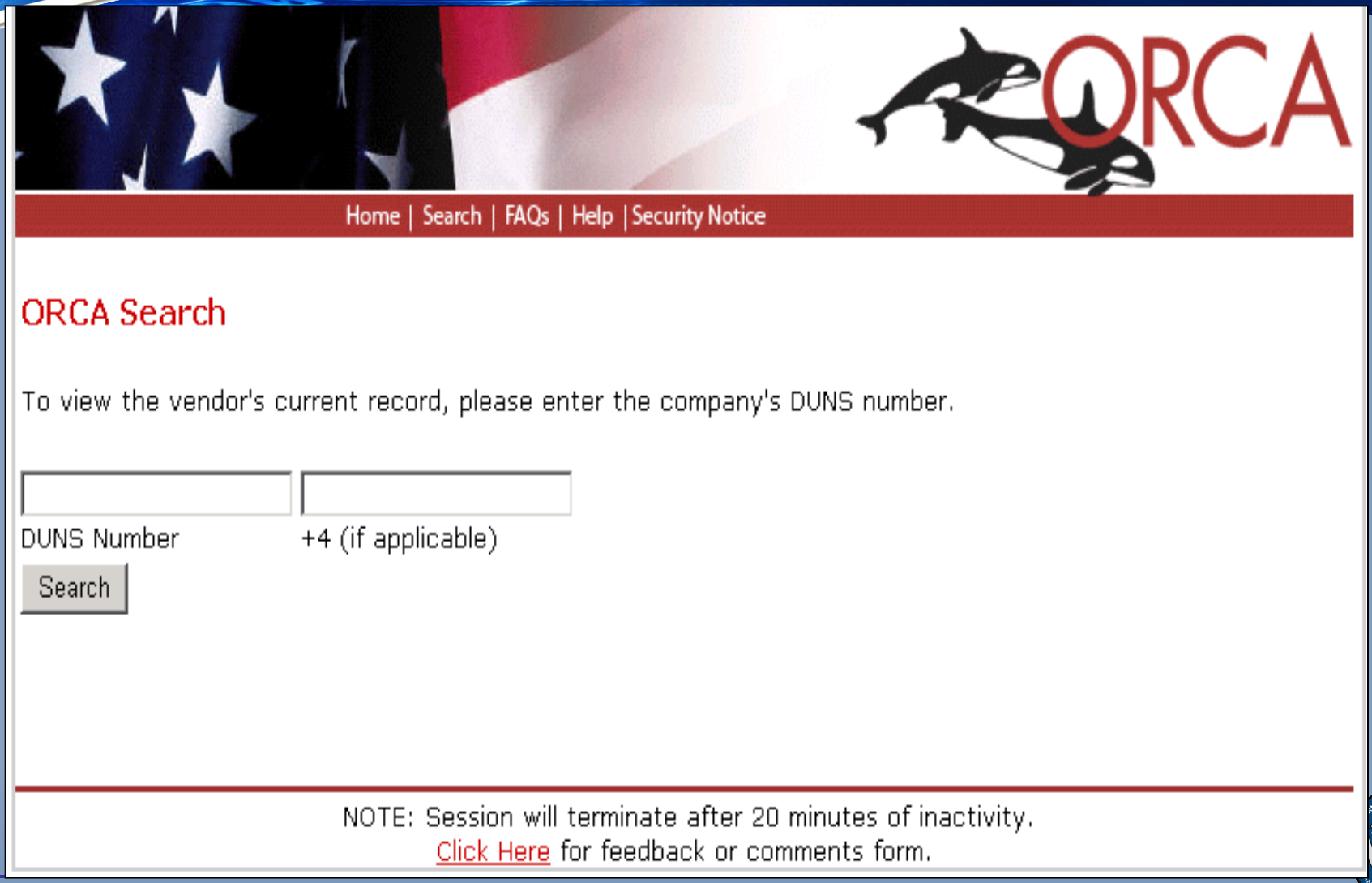
To be able to submit your certification please make sure you have checked and read through the first three read only clauses.

Submit Certification

Contracting Officer Review

- Search the database
  - Use the vendor's DUNS number
  - Current
    - One record
  - Archived search
    - Can be found by time frame
- Reps and Certs review
  - Read-only
  - Download or print (PDF) capability
- No records are deleted

Current Search


ORCA
Home | Search | FAQs | Help | Security Notice
ORCA Search
To view the vendor's current record, please enter the company's DUNS number.
DUNS Number
+4 (if applicable)
Search
NOTE: Session will terminate after 20 minutes of inactivity.
Click Here for feedback or comments form.

Archived Search

Home | Search | FAQs | Help | Security Notice

ORCA Search

To view all of the vendor's archived records, please enter the company's DUNS number and time period you wish to view.

TESTDUNS1 — DUNS Number

+4 (if applicable)

9/21/2004 — From:(mm/dd/yyyy)

9/29/2004 — To: (mm/dd/yyyy)

Search

Valid From:	Valid To:	View Certification
9/24/2004 11:16:30 AM	9/23/2004 11:22:57 AM	View
9/24/2004 11:26:57 AM	9/23/2004 11:27:25 AM	View
9/24/2004 2:09:45 PM	9/24/2004 2:27:41 PM	View
9/24/2004 2:27:41 PM	9/24/2004 2:36:42 PM	View
9/24/2004 2:36:42 PM	9/24/2004 3:35:18 PM	View
9/24/2004 3:35:18 PM	9/28/2004 3:59:58 AM	View
9/28/2004 3:59:58 AM	9/28/2005 3:59:58 AM	View

FAR Review

Representations and certifications provided by vendors through ORCA may be supplemented by information submitted to the Government in response to a specific solicitation.

Company Name: TEST COMPANY 01
DUNS: TESTDUNS1
Certification Validity:
From: 11/02/2004 11:09:24 AM
To: 11/02/2005 11:09:24 AM

Provision	
52.203-2	Certificate of Independent Price Determination
52.203-11	Certification and Disclosure Regarding Payments to Influence Certain Transactions
52.204-3	Taxpayer Identification
52.204-5	Women-Owned Business (Other Than Small Business)
52.209-5	Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters
52.212-3	Offeror Representations and Certifications - Commercial Items (Alternate 1 & 2)
52.214-14	Place of Performance - Sealed Bidding
52.215-6	Place of Performance
52.219-1	Small Business Program Representations (Alternate 1)
52.219-2	Equal Low Bids
52.219-19	Small Business Concern Representation for the Small Business Competitiveness Demonstration Program
52.219-21	Small Business Size Representation for Targeted Industry Categories Under the Small Business Competitiveness Demonstration Program
52.219-22	Small Disadvantaged Business Status (Alternate 1)
52.222-18	Certification Regarding Knowledge of Child Labor for Listed End Products

FAR Review

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

- ☒ TIN on file with CCR.
- ☐ TIN has been applied for.
- TIN is not required because:
- ☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States; ,
- ☐ Offeror is an agency or instrumentality of a foreign government; ,
- ☐ Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.

- ☐ sole proprietorship;
- ☐ Partnership;
- ☒ Corporate entity (not tax-exempt);
- ☐ Corporate entity (tax-exempt);
- ☐ Government entity (Federal, State, or local);
- ☐ Foreign government;
- ☐ International organization per 26 CFR 1.6049-4;
- ☐ Other

(f) Common parent.

- ☐ Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.
- ☒ Name: kljlkj
  TIN: TIN on file with ORCA

(End of provision) Back to Top

So What's It All About?

- Time savings
  - –Contracting officers
  - –Vendors
- Realizing efficiencies
  - –Paperwork reduction
- Improved accuracy
  - –ORCA utilizes information already provided by the vendor in CCR
  - –Vendors' representations and certifications are maintained and updated in a central repository for use across the Federal Government
  - –ORCA records can be publicly searched for reviewed by Government Contracting officials as well as by other vendors

Contact Information

- **Key DoD Work Group:**
  - DPAP/EB – Mr. Matt Maginniss, **matthew.maginniss@us.ibm.com**
  - SPS PMO – Ms. Joyce Allen, **joyce.allen@eis.army.mil**
  - Army – Mr. Lee Kumbar, **lkumbar@alexandria-emh1.army.mil**
  - Air Force - Major Randy Rivera, **randy.rivera@pentagon.af.mil**
  - Navy – Mr. Brian Fahey, **brian.fahey1@navy.mil**
  - DLA - LCDR Mike Ryan, **john.ryan@dla.mil**
  - DISA – Ms. Lynn Maue, **mauel@scott.disa.mil**
- **BPN Program Manager:** Ms. Linda Adams**,** **adamsl@ncr.disa.mil**
- **ORCA Development Team Lead:** Ms. Jeanine Maas**,** **jeanine.maas@us.ibm.com**
- **CCR:** www.ccr.gov or 888-227-2424
  - Creating a registration
  - Creating the MPIN
  - Find the CCR POC
- **D&B:** www.dnb.com or 866-705-5711
  - Determining DUNS number
  - Parent company information
- **ORCA:** www.bpn.gov/orca - under “Help”
  - Technical Issues
  - Functionality questions

Questions